

**West Virginia**  
**PEIA/RHBT Finance Board**  
**March 25, 2021**  
**DEP/PEIA Building, Coopers Rock Room 1203**  
**601 57<sup>th</sup> Street SE, Charleston, WV 25304**

## **MINUTES**

**PLACE OF MEETING:**

The meeting of the Finance Board of the West Virginia Public Employees Insurance Agency (PEIA) and Retiree Health Benefits Trust (RHBT) Fund was held in the Cooper's Rock Conference Room No. 1203 at 601 57<sup>th</sup> Street SE, Charleston, WV 25304, on Thursday, March 25, 2021, 1:00 p.m., pursuant to the online notice filed with the Office of West Virginia Secretary of State Mac Warner. The meeting was held in person and via teleconference.

**BOARD MEMBERS PRESENT:**

Mary Jane Pickens, Chairperson Designee  
Allan McVey  
Geoff Christian  
Melody A. Duke  
Amanda Meadows  
William "Bill" Milam  
Jason Myers  
Jared Robertson  
Michael "Mike" T. Smith

**MEETING BEGAN AT APPROXIMATELY 1:00 P.M. WITH A QUORUM PRESENT**

**TOPIC:**           **Approval of Minutes from the December 17, 2020 Board Meeting**

**DISCUSSION:** None.

**MOTION:**       A motion was offered by Jason Myers, to approve the December 17, 2020 minutes.  
That motion was seconded by Bill Milam.

**ACTION:**       **The motion to approve the minutes was passed unanimously.**

**TOPIC: Discussion of the FY 2021 Finance Plan Update**

**DISCUSSION:** Chris Borcik gave an overview from CCA of the financial update for PEIA and RHBT.

<b>West Virginia Public Employee Insurance Agency</b>						
	<b>Fiscal Year 2021 (millions)</b>			<b>Fiscal Year 2022 (millions)</b>		
	<b>Financial Plan</b>	<b>Mar-21 Update</b>	<b>Change</b>	<b>Financial Plan</b>	<b>Mar-21 Update</b>	<b>Change</b>
<b>Revenue</b>						
Premiums	\$ 761.0	\$ 762.3	\$ 1.3	\$ 761.1	\$ 762.4	\$ 1.3
Investment Income	20.0	27.0	7.0	12.6	13.3	0.6
Other	28.7	28.5	(0.2)	28.9	28.6	(0.3)
<b>Total</b>	<b>\$ 809.7</b>	<b>\$ 817.8</b>	<b>\$ 8.1</b>	<b>\$ 802.6</b>	<b>\$ 804.3</b>	<b>\$ 1.7</b>
<b>Expenses</b>						
Medical Claims	\$ 450.2	\$ 439.1	\$ (11.1)	\$ 470.2	\$ 458.5	\$ (11.8)
Drug Claims	170.7	173.9	3.2	186.7	190.5	3.7
Capitations	53.1	53.6	0.5	56.3	56.9	0.5
Administration & Wellness	25.0	24.3	(0.7)	27.6	26.9	(0.7)
WV RHBT Pay Go Premiums	137.2	137.5	0.2	100.0	100.3	0.3
ACA Expenses	0.4	0.4	-	0.4	0.4	(0.0)
Other Expenses	3.9	3.9	(0.0)	4.0	4.5	0.5
<b>Total</b>	<b>\$ 840.7</b>	<b>\$ 832.8</b>	<b>\$ (7.9)</b>	<b>\$ 845.3</b>	<b>\$ 837.8</b>	<b>\$ (7.5)</b>
Fiscal Year Results	\$ (31.0)	\$ (15.0)	\$ 15.9	\$ (42.7)	\$ (33.5)	\$ 9.1
Ending Fund Balance	\$ 241.0	\$ 256.9	\$ 15.9	\$ 198.3	\$ 223.4	\$ 25.1
<b>Required Reserve</b>	<b>\$ 126.7</b>	<b>\$ 125.4</b>	<b>\$ (1.3)</b>	<b>\$ 133.2</b>	<b>\$ 132.0</b>	<b>\$ (1.2)</b>
<b>Surplus/(Shortfall)</b>	<b>\$ 114.2</b>	<b>\$ 131.5</b>	<b>\$ 17.3</b>	<b>\$ 65.1</b>	<b>\$ 91.3</b>	<b>\$ 26.2</b>

\*The annual Medical Trend through February was -6.3%, while the plan assumption was 5.0%

\*The annual Gross Drug Trend through February was 13.3%, while the plan assumption was 13.0%

## West Virginia Retiree Health Benefit Trust

	Fiscal Year 2021 (millions)			Fiscal Year 2022 (millions)		
	Financial Plan	Mar-21 Update	Change	Financial Plan	Mar-21 Update	Change
<b>Revenue</b>						
Premiums	\$ 221.2	\$ 221.1	\$ (0.1)	\$ 186.3	\$ 185.4	\$ (0.8)
Annual Required Contributions	-	-	-	-	-	-
Life Insurance	27.3	27.3	0.0	28.6	28.6	0.0
Investment Income	95.8	190.5	94.7	104.4	111.5	7.1
Transfer from Premium Stabilization Reserve	(30.0)	(30.0)	-	3.3	5.5	2.1
General Revenue Transfer	30.0	30.0	-	30.0	30.0	-
<b>Total</b>	<b>\$ 344.2</b>	<b>\$ 438.8</b>	<b>\$ 94.6</b>	<b>\$ 352.7</b>	<b>\$ 361.1</b>	<b>\$ 8.4</b>
<b>Expenses</b>						
Medical Claims	\$ 49.9	\$ 48.5	\$ (1.3)	\$ 52.2	\$ 50.7	\$ (1.4)
Drug Claims	23.3	22.8	(0.5)	25.4	24.7	(0.7)
Capitations	109.7	111.1	1.4	105.8	108.5	2.7
Administration & Wellness	4.4	4.4	0.0	4.7	4.7	0.0
Life Insurance	26.8	27.5	0.7	28.1	28.8	0.7
Retiree Assistance Program	1.7	1.7	(0.0)	1.9	1.8	(0.0)
ACA Expenses	0.0	0.0	0.0	0.0	0.0	(0.0)
Other Expenses	0.2	0.1	(0.1)	0.2	0.2	(0.0)
<b>Total</b>	<b>\$ 216.0</b>	<b>\$ 216.0</b>	<b>\$ 0.1</b>	<b>\$ 218.2</b>	<b>\$ 219.5</b>	<b>\$ 1.3</b>
<b>Fiscal Year Results</b>	<b>\$ 128.3</b>	<b>\$ 222.8</b>	<b>\$ 94.5</b>	<b>\$ 134.4</b>	<b>\$ 141.5</b>	<b>\$ 7.1</b>
<b>Ending Fund Balance</b>	<b>\$ 1,314.8</b>	<b>\$ 1,409.3</b>	<b>\$ 94.5</b>	<b>\$ 1,449.2</b>	<b>\$ 1,550.8</b>	<b>\$ 101.6</b>

\*The annual Non-Med Medical Trend through February was -7.8%, while the plan assumption was 5.0%

\*The annual Non-Med Gross Drug Trend through February was 7.0%, while the plan assumption was 13.0%

**TOPIC: Financial Updates – Year to Date****DISCUSSION:** Jason Haight, PEIA’s CFO gave an overview of financials.

**West Virginia Public Employees Insurance Agency**  
**Statement of Net Assets**  
Sunday, January 31, 2021  
(Dollars in Thousands)  
(Unaudited-For Internal Use Only)

	CURRENT YR	PRIOR YR	VARIANCE	
			\$	%
<b>Assets</b>				
<b>Current assets:</b>				
Cash and cash equivalents	\$37,609	\$6,597	\$31,012	470%
Equity position in Internal Investment pool	9,125	37,684	(28,559)	(76%)
Premiums receivable:				
Other, less allowance for doubtful accounts	11,371	10,054	1,317	13%
Due From RHBT	11,865	5,096	6,769	133%
Accounts receivable:				
Provider refunds, less allowance for doubtful accounts		664	(664)	(100%)
Prescription rebates	28,624	26,842	1,782	7%
Other	12,793	13,487	(694)	(5%)
<b>Total current assets</b>	<b>111,387</b>	<b>100,424</b>	<b>10,963</b>	<b>11%</b>
<b>Noncurrent assets:</b>				
Equity position in Internal Investment pools	287,363	276,514	10,849	4%
Equity position in Internal Investment pool – restricted	12,674	11,645	1,029	9%
Capital assets, net of accumulated depreciation	70	113	(43)	(38%)
<b>Total noncurrent assets</b>	<b>300,107</b>	<b>288,272</b>	<b>11,835</b>	<b>4%</b>
<b>Total assets</b>	<b>411,494</b>	<b>388,696</b>	<b>22,798</b>	<b>6%</b>
<b>Deferred Outflows of Resources Related to Pensions &amp; OPEB</b>				
	358	432	(74)	(17%)
<b>Liabilities</b>				
<b>Current liabilities:</b>				
IBNR	69,890	73,120	(3,230)	(4%)
Current claims payable	5,867	10,288	(4,421)	(43%)
Premium deficiency reserve	46,535	13,359	33,176	248%
Accounts payable	6,463	4,739	1,724	36%
Unearned revenue	13,948	12,417	1,531	12%
Other accrued liabilities	2,538	2,842	(304)	(11%)
<b>Total current liabilities</b>	<b>145,241</b>	<b>116,765</b>	<b>28,476</b>	<b>24%</b>
<b>Noncurrent liabilities:</b>				
Other Liabilities	819	938	(119)	(13%)
Other accrued liabilities: Premium stabilization fund	13,817	10,269	3,548	35%
<b>Total liabilities</b>	<b>159,877</b>	<b>127,972</b>	<b>31,905</b>	<b>25%</b>
<b>Deferred Inflows of Resources Related to Pensions &amp; OPEB</b>				
	432	499	(67)	(13%)
<b>Net position</b>				
Invested in capital assets	70	113	(43)	(38%)
Actuarially Required Reserve	126,749	120,902	5,847	5%
PEIA PSR, Unrestricted	124,724	139,642	(14,918)	(11%)
<b>Total net position</b>	<b>251,543</b>	<b>260,657</b>	<b>(9,114)</b>	<b>(3%)</b>

**West Virginia Public Employees Insurance Agency**  
**Statement of Changes in Plan Net Position**  
**For the Seven Months Ending Sunday, January 31, 2021**  
(Dollars in Thousands)  
(Unaudited-For Internal Use Only)

ACTUAL	BUDGET	PRIOR YR		BUDGET VARIANCE		PRIOR YR VARIANCE	
				\$	%	\$	%
<b>OPERATING REVENUE</b>							
<b>Premium Revenue</b>							
\$223,684	\$221,619	\$220,097	Health Insurance - State Gov. - Employers	\$2,065	1%	\$3,587	2%
70,546	70,124	70,216	Health Insurance - State Gov. - Employees	422	1%	330	0%
89,162	62,387	61,408	Health Insurance - Local Gov. - All	6,775	11%	7,754	13%
2,774	2,653	2,719	Administrative Fees, Net of Refunds	121	5%	55	2%
1,088	990	921	Other Premium Revenue	98	10%	167	18%
<b>367,254</b>	<b>357,773</b>	<b>355,361</b>	<b>Total Operating Revenue</b>	<b>9,481</b>	<b>3%</b>	<b>11,893</b>	<b>3%</b>
<b>NON-OPERATING REVENUE</b>							
1,581	860	795	Life Insurance	721	84%	786	99%
12,250	32,083	18,083	Direct Transfer	(19,833)	(62%)	(5,833)	(32%)
27,023	6,824	11,923	Interest and Investment Income	20,199	296%	15,100	127%
80,194	78,750	82,337	WV RHBT Pay Go Premiums	1,444	2%	(2,143)	(3%)
<b>121,048</b>	<b>118,517</b>	<b>113,138</b>	<b>Total Non-Operating Revenue</b>	<b>2,531</b>	<b>2%</b>	<b>7,910</b>	<b>7%</b>
<b>488,302</b>	<b>476,290</b>	<b>468,499</b>	<b>TOTAL REVENUE</b>	<b>12,012</b>	<b>3%</b>	<b>19,803</b>	<b>4%</b>
<b>EXPENSES</b>							
236,747	254,343	226,166	Claims Expense - Medical	17,596	7%	(10,581)	(5%)
98,008	93,858	80,381	Claims Expense - Drugs	(4,150)	(4%)	(17,627)	(22%)
31,287	30,578	29,026	Payments to Managed Care Org.	(709)	(2%)	(2,261)	(8%)
11,053	14,689	12,539	Administrative Service Fees	3,636	25%	1,486	12%
131	4,667	218	Wellness and Disease Management	4,536	97%	87	40%
3,017	2,636	2,676	Other Operating Expenses	(381)	(14%)	(341)	(13%)
1,486	756	888	Life Insurance Expense	(730)	(97%)	(598)	(67%)
238	0	0	ACA Comparative Effectiveness Fee	(238)	0%	(238)	0%
80,194	78,750	82,337	WV RHBT Pay Go Premiums	(1,444)	(2%)	2,143	3%
<b>462,161</b>	<b>480,277</b>	<b>434,231</b>	<b>TOTAL EXPENSES</b>	<b>18,116</b>	<b>4%</b>	<b>(27,930)</b>	<b>(6%)</b>
<b>26,141</b>	<b>(3,987)</b>	<b>34,268</b>	<b>YTD Surplus (Deficit)</b>	<b>30,128</b>	<b>(756%)</b>	<b>(8,127)</b>	<b>(24%)</b>
225,402	225,402	226,389	Total Net Position, Beginning of Period	0	0%	(987)	(0%)
126,749	126,749	120,902	End of Period Net Position, Actuarially Required Reserve	0	0%	5,847	5%
124,794	94,666	139,755	End of Period Net Position, PEIA PSR	30,128	32%	(14,961)	(11%)
<b>\$251,543</b>	<b>\$221,415</b>	<b>\$260,657</b>	<b>Total Net Position, End of Period</b>	<b>\$30,128</b>	<b>14%</b>	<b>(\$9,114)</b>	<b>(3%)</b>

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**West Virginia Retiree Health Benefit Trust Fund**  
**STATEMENT OF PLAN NET POSITION**  
**Sunday, January 31, 2021**  
**In Thousands**

	CURRENT YR	PRIOR YR	\$	VARIANCE %
<b>ASSETS</b>				
Cash - Operating Fund	\$44,056	\$1,674	\$42,382	2,532%
<b>INVESTMENTS</b>				
WV Board of Treasury Investments	63,520	73,108	(9,588)	(13%)
WV Investment Management Board	1,370,643	1,147,012	223,631	19%
Total Investments	1,434,163	1,220,120	214,043	18%
Due From / (To) WV PEIA	(13,402)	(5,077)	(8,325)	164%
<b>PREMIUM ACCOUNTS RECEIVABLE</b>				
Premium Accounts Receivable	3,280	2,981	299	10%
Less: Allowance for Doubtful Accounts	(143)	(468)	325	(69%)
Net - Premium Accounts Receivable	3,137	2,513	624	25%
Other Receivables	3,973	3,588	385	11%
<b>TOTAL ASSETS</b>	<b>1,471,927</b>	<b>1,222,818</b>	<b>249,109</b>	<b>20%</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Deferred Outflows of Resources Related to Pension	112	179	(67)	(37%)
Deferred Outflows of Resources Related to OPEB	79	69	10	14%
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<b>191</b>	<b>248</b>	<b>(57)</b>	<b>(23%)</b>
<b>LIABILITIES</b>				
Claims payable	8,120	8,990	870	10%
Accounts payable	19	22	3	14%
Accrued Liabilities	11,607	22,067	10,460	47%
<b>TOTAL LIABILITIES</b>	<b>19,746</b>	<b>31,079</b>	<b>11,333</b>	<b>36%</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Deferred Inflows of Resources Related to Pension	84	171	87	51%
Deferred Inflows of Resources Related to OPEB	151	103	(48)	(47%)
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>235</b>	<b>274</b>	<b>39</b>	<b>14%</b>
Net Position- PSR	68,107	38,107	30,000	79%
Net Position- Restricted	1,384,030	1,153,503	260,424	23%
<b>NET POSITION RESTRICTED</b>	<b>1,452,137</b>	<b>\$1,191,713</b>	<b>\$260,424</b>	<b>22%</b>
<b>FOR POST EMPLOYMENT BENEFITS</b>				

**West Virginia Retiree Health Benefit Trust Fund**  
**STATEMENT OF CHANGES IN PLAN NET POSITION**  
**For Seven Months Ending Sunday, January 31, 2021**  
**In Thousands**

ACTUAL	BUDGET	PRIOR YR		BUDGET VARIANCE		PRIOR YR VARIANCE	
				\$	%	\$	%
			<b>ADDITIONS</b>				
			<b>Employer Premiums:</b>				
\$1,286	\$1,776	\$1,733	Health premiums - Non Par	(\$490)	(28%)	(\$447)	(26%)
7,668	7,786	8,421	Health Premiums - RLC Health, Life	(118)	(2%)	(753)	(9%)
80,194	78,750	82,337	Pay Go Premiums	1,444	2%	(2,143)	(3%)
17,500	17,500	20,417	State appropriation - OPEB	-	0%	(2,917)	(14%)
<b>106,648</b>	<b>105,812</b>	<b>112,908</b>	<b>Total Employer Premiums</b>	<b>836</b>	<b>1%</b>	<b>(6,260)</b>	<b>(6%)</b>
			<b>Other Additions:</b>				
467	583	467	Retiree Drug Subsidy	(116)	(20%)	-	0%
190,489	51,988	56,366	Investment Income	138,501	266%	134,123	238%
<b>297,604</b>	<b>158,383</b>	<b>169,741</b>	<b>TOTAL ADDITIONS</b>	<b>139,221</b>	<b>88%</b>	<b>127,863</b>	<b>75%</b>
			<b>DEDUCTIONS</b>				
64,781	71,002	64,983	Payments to Managed Care Org.	6,221	9%	202	0%
16,017	15,178	14,793	Life Insurance Expense	(839)	(6%)	(1,224)	(8%)
27,038	31,529	28,424	Medical Claims Expense	4,491	14%	1,386	5%
14,959	17,381	12,857	Pharmacy Claims Expense	2,422	14%	(2,102)	(16%)
882	1,246	1,307	Administrative Service Fees (External)	364	29%	425	33%
(39,332)	(40,611)	(39,918)	Member Health premiums	(1,279)	3%	(586)	1%
(15,907)	(15,259)	(14,556)	Member Life Insurance Premiums	648	(4%)	1,351	(9%)
1,670	2,029	1,799	Other Operating Expenses	359	18%	129	7%
<b>70,108</b>	<b>82,495</b>	<b>69,689</b>	<b>TOTAL DEDUCTIONS</b>	<b>12,387</b>	<b>15%</b>	<b>(419)</b>	<b>(1%)</b>
<b>227,496</b>	<b>75,888</b>	<b>100,052</b>	<b>NET POSITION INCREASE (DECREASE)</b>	<b>151,608</b>	<b>200%</b>	<b>127,444</b>	<b>127%</b>
			<b>Net Position Restricted for Post Employment Benefits</b>				
1,224,641	1,224,641	1,091,661	Beginning of Period Total Net Position	-	0%	132,980	12%
1,384,030	1,232,422	1,153,606	End of Period Net Position - Restricted	151,608	12%	230,424	20%
68,107	68,107	38,107	End of Period Net Position - PSR	-	0%	30,000	79%
<b>\$1,452,137</b>	<b>\$1,300,529</b>	<b>\$1,191,713</b>	<b>End of Period Total Net Position</b>	<b>\$151,608</b>	<b>10%</b>	<b>\$260,424</b>	<b>22%</b>

**TOPIC: Discussion of the 2021 Regular Session**

**DISCUSSION:** William B. Hicks, PEIA's General Counsel presented an overview of the current legislative session and potential code changes that may affect PEIA.

**PUBLIC COMMENTS AND QUESTIONS:**

**DISCUSSION:** None.

**TOPIC: Old Business**

**DISCUSSION:** None.

**TOPIC: New Business – Director Ted Cheatham**

- **PBM RFP:** The PBM RFP effective for July 1, 2022 should be decided by early April 2021.
- **MEDICARE ADVANTAGE RFP:** The Medicare Advantage RFP has been submitted and scored. PEIA and Bill Milam, as a representative on behalf of the Board, are meeting with the consultant at 2:30 p.m. today to review the proposals and discuss the next steps for potentially identifying a finalist.
- **OPEN ENROLLMENT:** April 2, 2021 is open enrollment for the next plan year. There are no changes to the plan. PEIA has not hired any temporary employees for open enrollment this year. Shopper's Guides have already been distributed and the electronic e-mail notification announcing open enrollment was scheduled to be sent at noon today.

**TOPIC: Next Meeting**

**DISCUSSION:** September 23, 2021

**TOPIC: Adjourn**

**ACTION:** There being no further business, the March 25, 2021 meeting of the West Virginia RHBT Fund and PEIA Finance Board adjourned at approximately 1:45 p.m.

**MOTION:** A motion to adjourn the Finance Board was made by Bill Milam and seconded by Allan McVey.

**ACTION:** **The motion to adjourn passed unanimously.**

These minutes were transcribed from recording by Kenna DeRaimo, Finance Board Secretary, and are respectfully submitted on the 17th day of June 2021.