



# Public Employees Insurance Agency

WV Toll-free: 1 (888) 680-7342  
Phone: 1 (304) 558-7850  
Fax: 1 (877) 233-4295  
Website: [www.wvpeia.com](http://www.wvpeia.com)

Please remove the following individual as an active PEIA:

- Benefit Coordinator
- Web Contributions Coordinator

Employee Name: \_\_\_\_\_

Employee E-Mail Address: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Agency Account Number: \_\_\_\_\_

Effective Date of Removal: \_\_\_\_\_

Authorized by (print name): \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_