



Transition of Care Form

PEIA's Preferred Provider Benefit (PPB) Plan requires that you use PEIA network providers. Care from non-network providers is not covered unless the care is not available from a network provider or is required to stabilize the patient in a medical emergency.

To assist you with moving your care from a non-network provider to an in-network provider, PEIA has a **Transition of Care (TOC) Program** designed to smoothly transition treatment for serious medical conditions, without interruption, to the PEIA network. UMR provides utilization management services for the PEIA PPB Plans, which includes managing the TOC process.

The PEIA network consists of West Virginia providers who accept PEIA's reimbursements and out-of-state providers who are members of the UnitedHealthCare Choice Plus PPO Network. To locate providers who participate in this network, you may use the provider search function at umr.com or call UMR at 1-888-440-7342.

It is important to recognize that a **TOC is a time-limited approval**, generally a maximum of one year, for you to receive care from the non-network provider while you move your care to a PEIA network provider. Under the TOC, the non-network services are approved at the higher benefit level. After your treatment under the TOC is complete or your TOC period ends, your medical care must be provided by a PEIA network provider to be covered.

If you are concerned that medical treatment currently being received from a non-network provider may be interrupted or not eligible for reimbursement, then you should apply for a TOC.

Examples of medical conditions likely to qualify for TOC benefits:

- ❖ treatment for unstable or serious conditions that require a limited course of treatment or follow-up care, such as recent acute heart attack; newly diagnosed cancer requiring surgery, chemotherapy or radiation therapy; total joint replacement requiring physical therapy; or acute trauma such as a bone fracture
- ❖ certain psychiatric treatment or substance abuse programs
- ❖ recent surgical procedures with complications, and/or
- ❖ current pregnancy.

Examples of medical conditions which are NOT likely to qualify for TOC benefits include arthritis, high blood pressure, diabetes, asthma, allergies and/or conditions with little or no PEIA benefit coverage.

To apply for TOC benefits, complete both sides of this form and return it to the address listed on the back. A separate form must be completed for each non-network provider.

Complete this information EXACTLY as it appears on your medical ID card:

Policyholder Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Home Telephone: _____ Work Telephone: _____

Member ID #: _____ Group Number: 77-70000

Patient Name: _____ Relationship to Employee: _____

Primary Care Physician's Name: _____ Phone #: _____

Address/City/State/Zip: _____

Current Condition Requiring Transition of Care _____

Name of Physician Treating Current Condition (if different from Primary Care Physician): _____

Street Address: _____

City, State, and Zip Code: _____

Telephone: _____ Specialty: _____

How long has this physician treated patient for current condition? _____

How long is current treatment expected to continue? _____ Months _____ Years

What is the nature of the current treatment? _____

Was patient hospitalized within the past 6 months for this condition? Yes No If yes, when: _____

Did the patient have surgery for this condition? Yes No If yes, when? _____

What type of surgery? _____

If current condition is pregnancy-related, list first visit date: _____ Due Date: _____

At what hospital do you plan to deliver? _____

Hospital Address, City, State _____

Note: The PEIA member/patient is responsible for providing all relevant medical information, including copies of medical records, letters from physicians, etc., to UMR. Any additional research required of UMR may delay a decision by four to six weeks. You will receive written notification regarding your request from UMR.

Authorization to release information for determining the level of benefit payment for services provided on or after the effective date of my PEIA PPB Plan coverage if I continue treatment with the above-named provider for the above current diagnosis/medical condition identified above

I authorize _____
(Non-Network Provider's Name)

(Address/City/State/Zip)

to release to UMR all information relating to past, present and future health care examinations, conditions and treatments for:

(Brief Description of Medical Condition)

I understand that transition of care (TOC) is subject to benefit limitations and exclusions set forth in the PEIA PPB Summary Plan Description. I understand and agree that TOC does not extend benefits in any way except to provide the in-network level of benefits for a non-network provider for a limited period of time.

Patient's Signature:** _____ **Date:** _____

**If patient is younger than 18 yrs of age, the legal guardian must sign this form to authorize the release of medical information.

Policyholder/Guardian Signature: _____ **Date:** _____

Return this form with any medical information related to the provider & condition to be evaluated for TOC to:

UMR
PO Box 30541
Salt Lake City, UT 84130-0541
Or fax to: 855-405-2189

PLEASE NOTE: All necessary information must be completed on both sides of this form to process this request.